

# Charter

## SPECIAL INTEREST GROUP – PROJECT MANAGEMENT

“Your knowledge community on Project Management,  
powered by NAP and Leerstoel MEP (TUD)”

“Share and develop your knowledge with Project Managers throughout the  
NAP Value Chain”

“Look outside your own boundaries, be challenged and inspired”

**An initiative by NAP Program Production Assets**



**nap**

The Process Industry Competence Network



## Mission

- The SIGs mission is to encourage the professional development of SIG members through proficiency in project management, skills and leadership.

## Goals and Objectives

- To share, to elaborate, and to develop project management best practices, knowledge, skills and leadership.
- To share experiences, provide a platform for peer review (“intervisie”) and guidance on specific cases and/or subjects (in a “safe” environment).
- To act as knowledge platform that connects the NAP Value Chain with other professional institutions and networks (TUD, KiviNiria, DACE, IPMA).
- To promote and communicate common learnings, best practices and new developments to the NAP network

## Membership

- SIG membership is open to Project Managers of all NAP members. Non-members can attend as invitees, however they will be asked to become member of NAP.
- Each SIG member contributes to the SIG by involvement in the SIGs activities.

## Program

- The following program is envisaged: A minimum of 4 SIG meetings per year beginning with a kick-off meeting in Q1 2013.
- Each SIG meeting will focus on a specific subject / case, introduced by one of the members, or guest speaker, and thoroughly discussed (in a structured way) within the group and preferably leading to a conclusion (solution) and/or common advice (best practice) at the end of the meeting.
- Contribution to a NAP “contactbijeenkomst” and/or organization of a training workshop, on a theme of mutual interest, and if feasible in collaboration with Leerstoel MEP, each year.

## Organization and Communication

- The SIG is lead by the chairman who coordinates the program for the SIG. Other functions (e.g. vice-chair, facilitator) will be established on an as-needed basis.
- Meetings will be held in various locations, preferable at member's premises.
- Conclusions (best practice), decisions and actions will be recorded at each meeting.
- Reporting of SIG PM progress and activities will be to the NAP Program Production Assets, twice per year. The SIG PM will be linked to and coached by NAP PA team.
- Bureau NAP will provide support on as needed basis.